

## **Accounting Clerk**

Provider: Alaska Technical Center, Kotzebue

Length: 32 Weeks

**Cost**: \$3,144

Number who completed this program in

FY 2005 - FY 2008: 2

Was this program WIA Eligible in 2009? Yes (Interim)

Basic accounting principals are applied in routine computations, calculations and posting of numerical data to maintain accounting records and to record business transaction details involving basic bookkeeping concepts & practices, computer spreadsheets.

## **Related Occupations**

Billing and Posting Clerks and Machine Operators Bookkeeping, Accounting, and Auditing Clerks Brokerage Clerks Gaming Cage Workers Payroll and Timekeeping Clerks Statistical Assistants Tax Preparers

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section Last updated: 27-Jan-10